

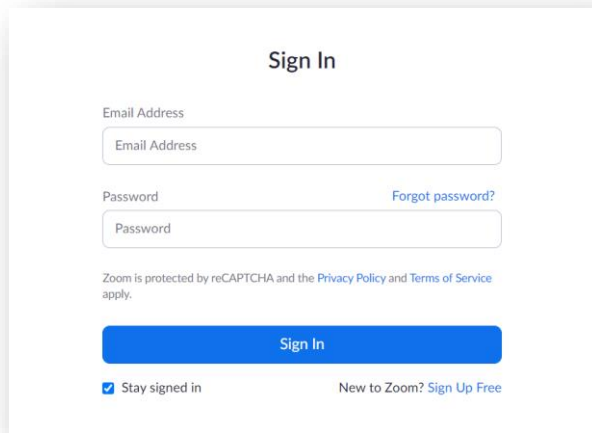
Zoom Recordings

How to View a Zoom Recording

Your instructor may post a link to a recording in Online Campus, or send it to you in an e-mail, so you can view the recording.

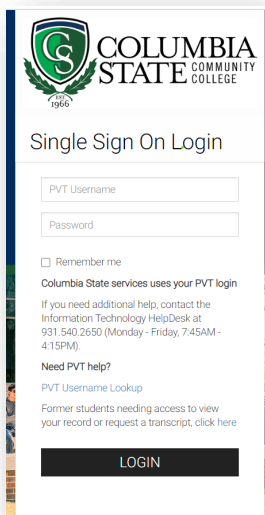
STEP 1: Click on the link to view the recording.

STEP 2: You may be asked to enter your Columbia State e-mail address and password. Click **Sign In**.



The image shows a Zoom Sign In form. At the top, it says "Sign In". Below that, there are two input fields: "Email Address" and "Password". To the right of the Password field is a link that says "Forgot password?". Below the input fields, there is a line of small text: "Zoom is protected by reCAPTCHA and the Privacy Policy and Terms of Service apply." Below that is a large blue button that says "Sign In". At the bottom left, there is a checkbox labeled "Stay signed in" which is checked. At the bottom right, there is a link that says "New to Zoom? Sign Up Free".

Step 3: Enter your Columbia State User Name and Password. Click **LOGIN**.

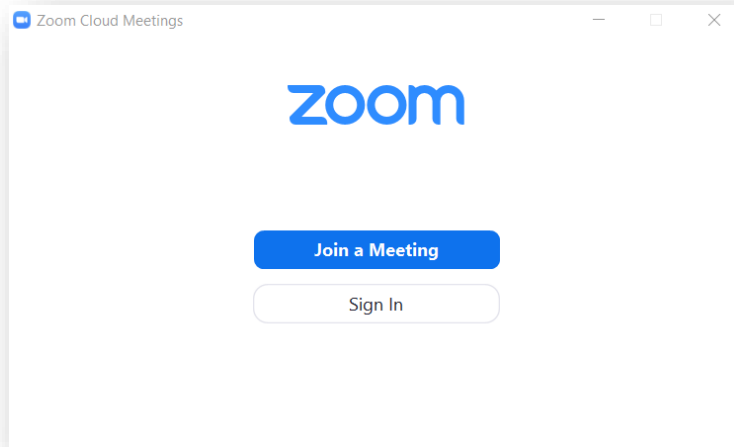


The image shows the Columbia State Single Sign On Login form. At the top left is the Columbia State Community College logo, which includes a shield with a green 'C' and the year '1966'. To the right of the logo, it says "COLUMBIA STATE COMMUNITY COLLEGE". Below the logo and name, it says "Single Sign On Login". There are two input fields: "PVT Username" and "Password". Below the input fields, there is a checkbox labeled "Remember me" which is unchecked. Below that, there is a line of text: "Columbia State services uses your PVT login". Below that, there is a line of text: "If you need additional help, contact the Information Technology HelpDesk at 931.540.2650 (Monday - Friday, 7:45AM - 4:15PM)". Below that, there is a link that says "Need PVT help?". Below that, there is a link that says "PVT Username Lookup". Below that, there is a line of text: "Former students needing access to view your record or request a transcript, click here". At the bottom, there is a black button that says "LOGIN".

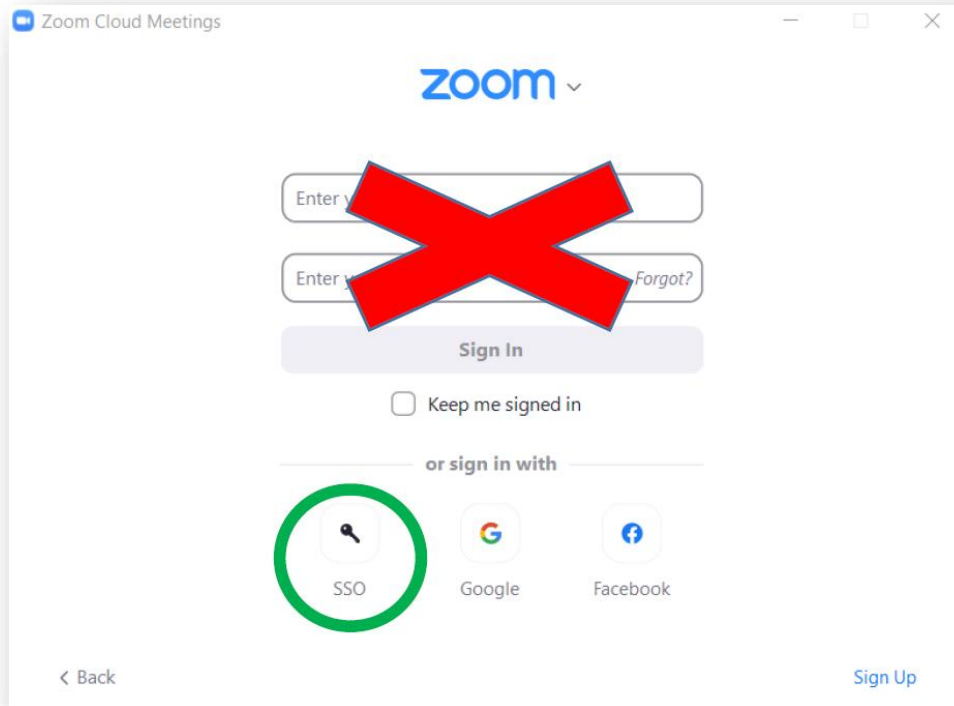
Step 4: The recording will launch in a web browser. Click on the play button.

Follow these instructions if the Zoom log-in appears

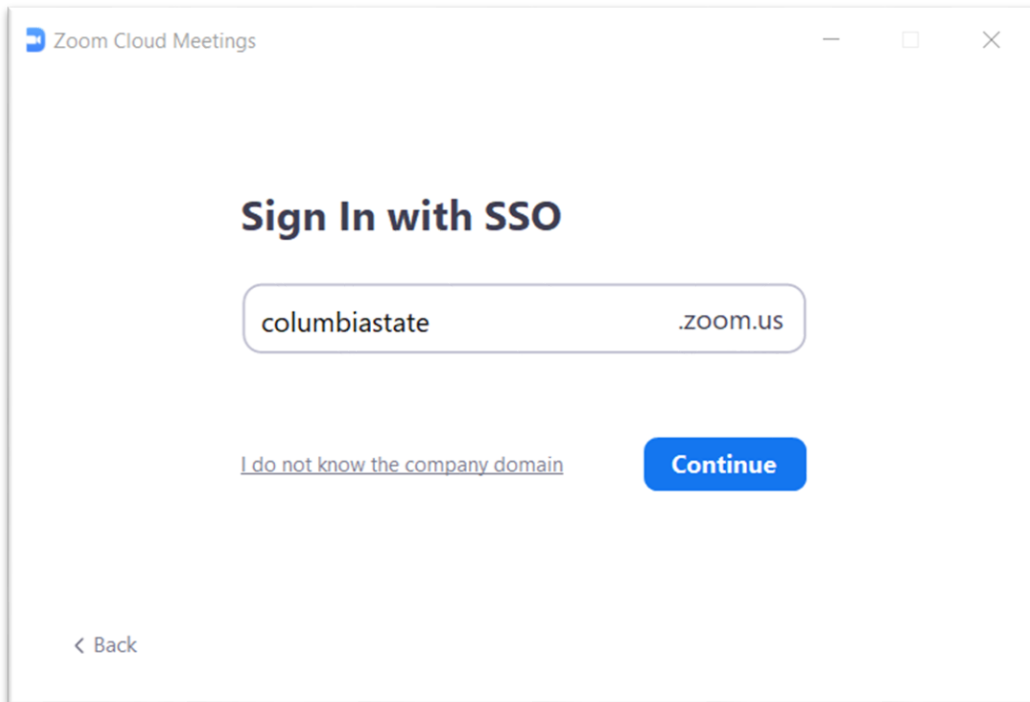
1. Click on the **Sign In** button



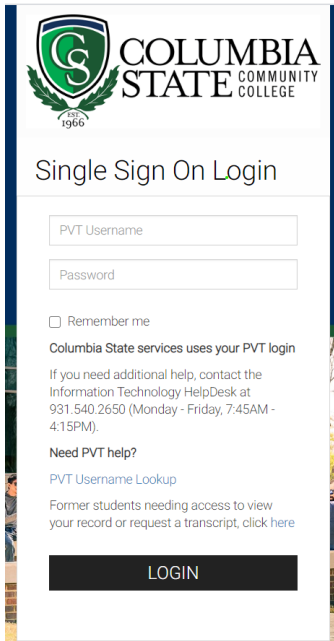
2. Then, **click the Sign in with SSO button**; a domain box will appear



3. Enter **columbiastate** (all lower case and no spaces) as the company domain and click Continue. It will take you to Columbia State’s Single Sign-On login page



4. Enter your Columbia State user name and password. Click **LOGIN**.



The screenshot shows the login page for Columbia State Community College. At the top left is the college's logo, which includes a green shield with a white 'C' and 'S' and the text 'COLUMBIA STATE COMMUNITY COLLEGE' and '1966'. Below the logo is the heading 'Single Sign On Login'. There are two input fields: 'PVT Username' and 'Password'. Below these fields is a checkbox labeled 'Remember me'. A note states 'Columbia State services uses your PVT login'. Further down, there is contact information for the Information Technology HelpDesk: 'If you need additional help, contact the Information Technology HelpDesk at 931.540.2650 (Monday - Friday, 7:45AM - 4:15PM)'. There are two links: 'Need PVT help?' and 'PVT Username Lookup'. A final note says 'Former students needing access to view your record or request a transcript, click here'. At the bottom is a black button with the text 'LOGIN' in white.