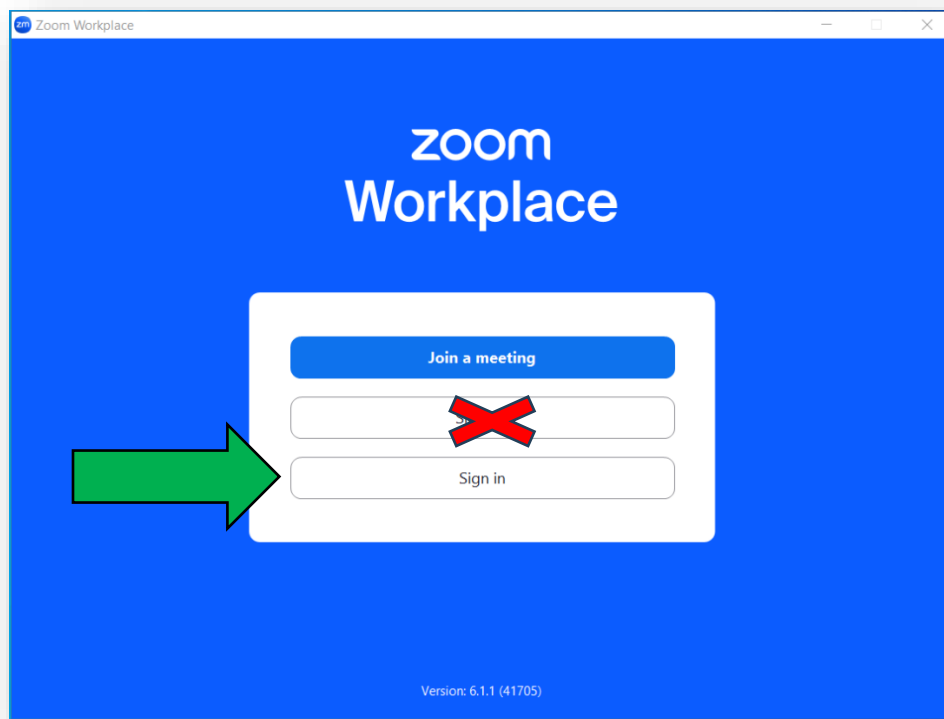


Zoom for Students at Columbia State

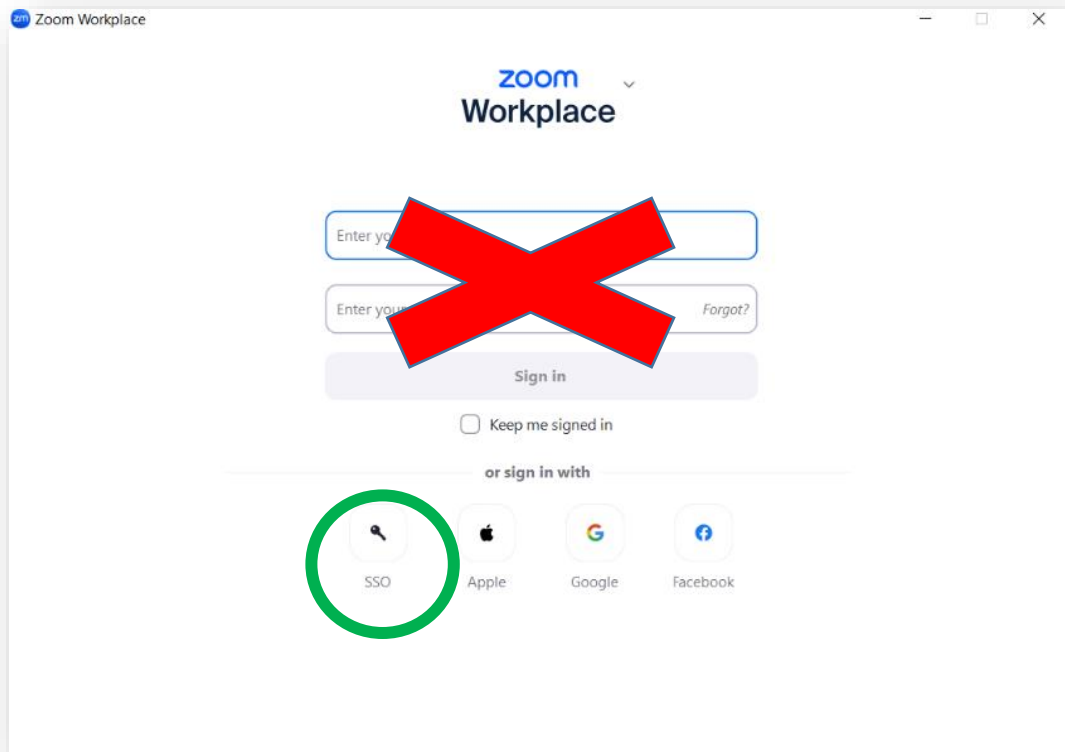
Columbia State Students will use Zoom for participating in courses known as Live Streaming or Desktop Video Conferencing (DVC). Instructors and students interact using video, audio, and screen sharing. Zoom will operate on computers with either the Windows, Mac, Chrome, or Linux computers. There are also iOS and Android apps available for mobile devices in the App Store and Google Play.

Step 1: Establish your Columbia State Zoom Account

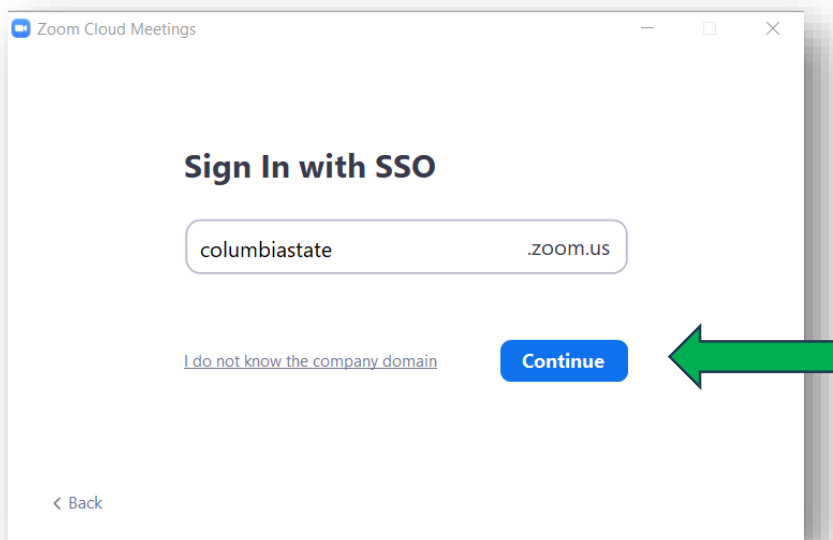
1. Click here: <https://columbiastate.zoom.us>.
2. Click on Download Client at the bottom of page to reach the Download Center. The next steps will download the *Zoom Workplace* application.
3. Under Download Center, click on **Download (64-bit)**. Open or run after the download is complete and follow the prompts.
 - a. Note that if the download fails, go back to the Download page and click on **Download (32-bit)**.
4. A Sign-In box will appear after the download is complete; click on the **Sign in** button.



- Then, **click the Sign in with SSO button**; a domain box will appear



- Enter **columbiastate** (all lower case and no spaces) as the company domain and click Continue. It will take you to Columbia State's Single Sign-On login page



7. Enter your Columbia State user name and password. Click Login. **Note:** A two-factor authentication box (Okta) may appear. Follow the instructions in the box to proceed.

Step 2: Watch these short videos

1. Click on this link to view video: ["Join a Meeting."](#)
2. Click on this link to view video: ["Basic In-Meeting Navigation."](#) Note that not all tool bar controls may be available to students.
3. Click on this link to view video: ["Zoom Audio and Video Basics."](#)

Step 3: 48 hours before the first day of class

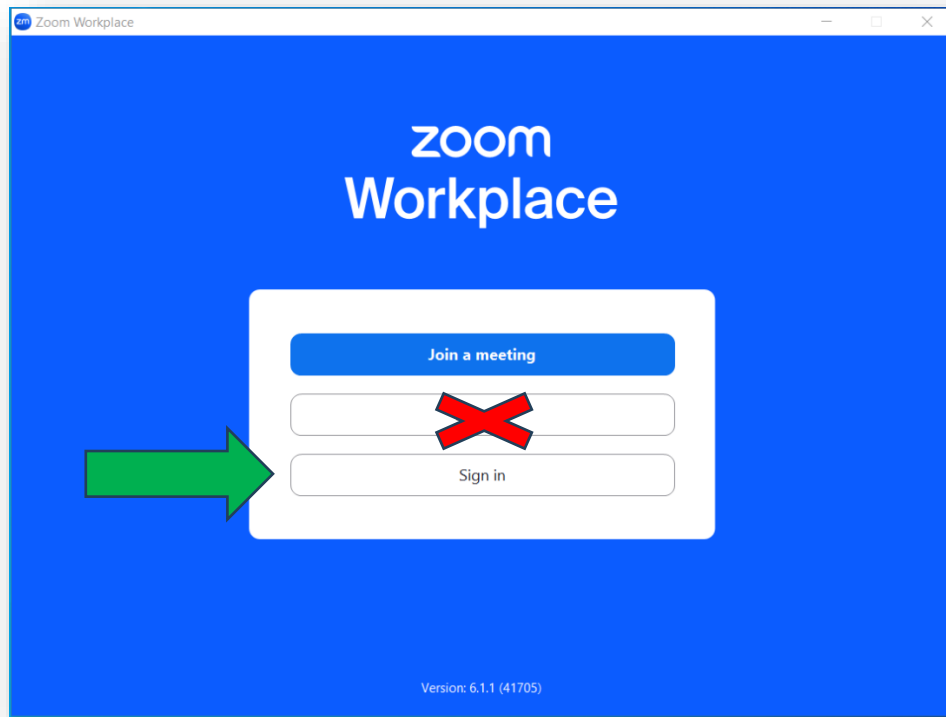
1. Using a web browser, go to columbiastate.edu
2. Click on Online Campus at the top of the page



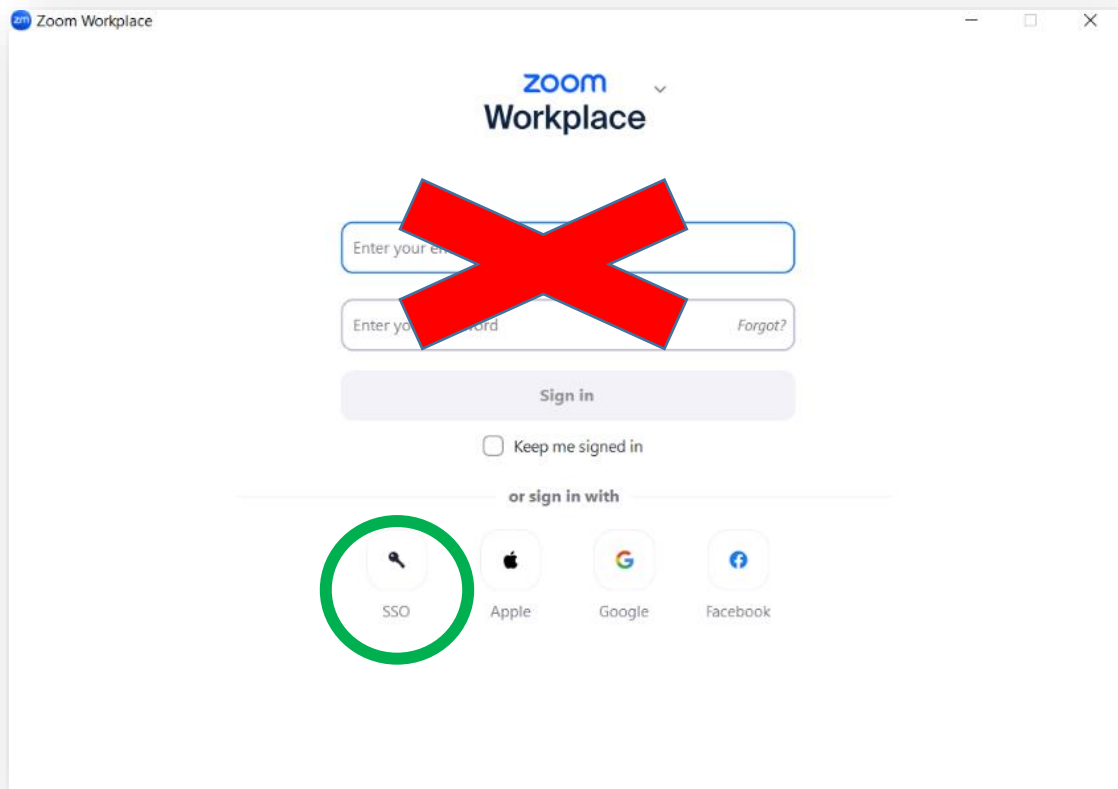
- Single Sign On Login page will appear.
3. Enter your Columbia State Username and Password; Click Login. **Note:** A two-factor authentication box (Okta) may appear. Follow the instructions in the box to proceed.
 4. In the My Courses section, click on the name of the course you are attending. **Look for a meeting link in Online Campus in either on the Course Home page or the Content page.**
 5. Can't find the meeting link?
 - Check e-mail in Online Campus
 - Check e-mail in ChargerNet
(Online Campus and ChargerNet e-mail are not the same)
 - Contact your instructor immediately if you cannot locate the link**

On the first day of class and every class session during the semester

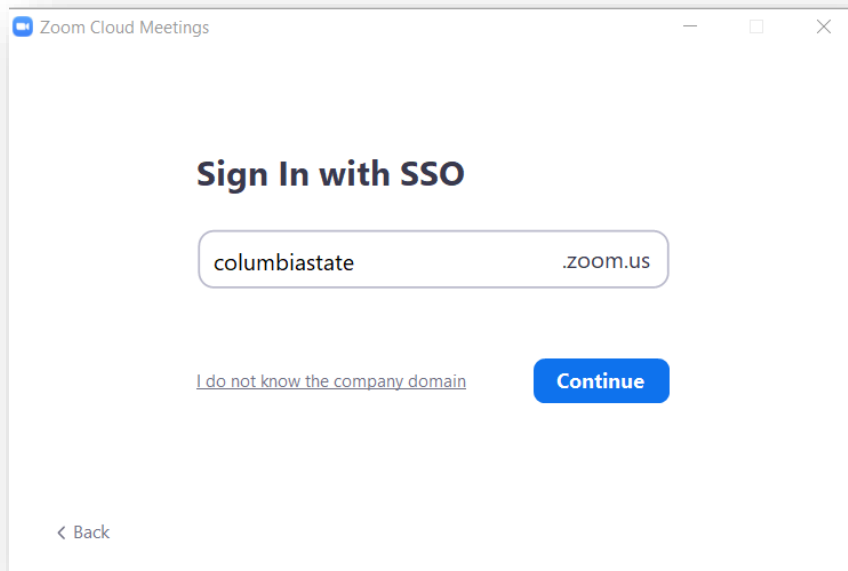
1. Click on the meeting link.
2. The Zoom application will open and sign-in may be required (next step).
3. Click on the **Sign in** button.



4. Then, **click the Sign in with SSO button**; a domain box will appear.



5. Enter **columbiastate** (all lower case and no spaces) as the company domain and click **Continue**.



6. Enter your Columbia State user name and password; click Login. **Note:** A two-factor authentication box (Okta) may appear. Follow the instructions in the box to proceed.